

Friday, February 11, 2011

John Smith
123 Main Street
Lansing, MI 48910

Re: Notification of Forfeiture of an Oil and Gas Lease

Dear Lessee:

I am the owner of land in _____ Township, _____
County, Michigan, described as follows:

(the "Premises").

An oil and gas lease covering the Premises dated _____ the
"Lease") was given to _____ as the lessee. I am notifying you that the
terms of the Lease **[have been broken by the lessee / have expired] by [describe
lessee's failure to perform or that the Lease has expired by its terms].** I am
declaring this Lease forfeited and void. Unless, within 30 days from today, you notify the
register of deeds _____ County as required by statute, the Lease is
terminated. I or my successor may file an affidavit of forfeiture with the register of
deeds to terminate the Lease as provided by law. I ask that you sign a proper release of
the Lease and put the release on record at the register of deeds of _____
County within 30 days from today.

Thank you,

[Typed name and address of lessor]
Lessor